



## **Traffic Management Scheme**

**Plan Number: #0296**

**Date Produced: 10/12/2013**

**Date Delivered: 08/01/2014**

**Works Description: Building deliveries & concrete pours to 540 Burke Rd,  
Camberwell**

**Submitted To: Company X, Boroondara City Council & Vicroads Metro**

### **Caveat**

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## CONTACT INFORMATION

### COMPANY DETAILS

Company Address

XX XXXXXXXX XX, XXXXXXXX, XXX, XXXX

Postal Address

PO Box 345, Pakenham VIC 3810

Website

[www.momentumtraffic.com.au](http://www.momentumtraffic.com.au)

Company Directors

Nicholas Cashin.....XXXX XXX XXX

[nicholas.cashin@momentumtraffic.com.au](mailto:nicholas.cashin@momentumtraffic.com.au)

Company Secretary

Nicole Cashin.....XXXX XXX XXX

### EMERGENCY DETAILS

Unless otherwise site inducted, the following numbers take precedence.

Ambulance.....000

Police.....000

Fire.....000

VicRoads (Traffic Control Center).....13 11 70

SES (floods and storms only).....13 25 00

Poisons Hotline.....13 11 26

## **INTRODUCTION**

Traffic Management Scheme Objective:

The aim of this plan is to fully set out the traffic control procedures that have to be taken to allow these works to proceed safely and effectively.

The amended traffic conditions outlined in this plan will be necessitated by the need to provide adequate room so that deliveries and concrete pours can be carried out safely and ensure safety is present at all times.

This document outlines the traffic management measures such as timing, communication and controls at the site to allow the works to proceed safely and efficiently.

This Scheme Attempts to Ensure That:

Sufficient traffic control devices are utilised to warn and guide road users safely around or the work zone and restrict access to qualified/trained personnel only.

## **TIMING**

Works shall take place on selected days falling within the dates of 08/01/14 to the 07/05/14 from 09:30am to 15:30pm & Sat & Sun 07:00am to 17:00pm. Note the MOA application is for a period of 4 months.

## **OTHER EVENTS/ROADWORKS**

This plan recognizes at the time of its creation there are/were no works within the immediate area that would impact on the implementation of the plan.

It is requested council and or Vicroads please advised the writer of any other events that may potentially intruded on these proposed works.

## **PUBLIC TRANSPORT**

Tram route 72 runs along Burke Rd, Camberwell Northbound & Southbound. However the deliveries and pours will be taking place from the parking bay in Seymour Grv. Tram route 72 has a passenger ingress/egress point (tram stop 59) near where signage is to be place. Traffic controllers will insure no signage is placed within 20m from a tram ingress/egress point.

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## **PEDESTRIAN MANAGEMENT**

Traffic controllers will monitor pedestrian movements and stop pedestrians when a delivery requires them to do so. This is to ensure members of the public will not be harmed whilst passing the work site.

## **MONITORING OF TRAFFIC MANAGEMENT PLAN**

The Traffic Management Plan will be monitored over the works date approved by Vicroads to identify any components requiring change. The monitoring process will comprise the following activities:

If minor adjustments are needed to be made to the traffic management plan then these changes will need to be made by a traffic controller who holds RIIOHS302A. Vicroads shall be notified of these changes through Vicroads traffic Control Center (TMC).

## **TRAFFIC ROUTE ALTERATIONS**

A detour route will not be required as the fast lane heading eastbound will still be open.

## **TRAFFIC CONTROL AT THE SITE**

The signage layout provided (TMP #0296) shows a general treatment for the proposed traffic management items. All traffic management works are carried out as per Australian Standards 1742.3-2009 and Vicroads Worksite Traffic Management Code of Practice. Traffic Controllers will be stationed on the work site at all times during the period that works are undertaken. Traffic Controllers will be active throughout the worksite, monitoring and maintaining conditions as per this plan.

Momentum Traffic Control will have a site supervisor on site responsible for the monitoring of onsite traffic management conditions, as well as communications with effected parties and Vicroads Traffic Control Center.

Signs and devices that are erected – will be as per attached Traffic Management Scheme.

Signs and devices will be regularly checked for effectiveness and maintained in satisfactory and safe conditions.

All signage and devices will be removed from the work site at the completion of day's works.

Momentum Traffic Control reserves the right to make on-site amendments or alterations to the Traffic Management Scheme during the actual works.

All minor amendments will be recorded and noted back to the original Traffic Management Scheme. All major amendments will be reported to Vicroads Traffic Control Center at the time of the amendments.

## **RECORD KEEPING**

The site supervisor or Team Leader will keep adequate records in accordance with the following:

A JSEA is to be filled out and signed onto by all workers who are working within the traffic management set up; this form is a checklist that covers documents such as TMP's, permits & MOA's.

A site inspection checklist is to be filled out and signed onto by all workers who are working within the traffic management set up, this for aims to identify potential hazards and inform all workers on site

Daily records of the sign arrangement or Traffic Management Plan or AS 1742.3-2009 which generally applies to the layout of signs and devices erected on the road, the hours of operation and the surface condition of the road.

## **CONTACT INFORMATION**

Company X:

XXXXX XXXXXXXX      XXXX XXX XXX

Momentum Traffic Control:

Nicholas Cashin      0407 503 626

Vicroads Traffic Control Center:

Duty Officer      13 11 70

## **COMMUNICATION STRATEGY**

This Traffic Management Scheme shall be forwarded to Vicroads Traffic Control Center prior to the works. The Vicroads Traffic Control Center will also be contacted at the commencement of this Traffic Management Scheme and after complete removal of all signs and devices.

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## **TRAFFIC MANAGEMENT SCHEME DISTRIBUTION**

This Traffic Management Scheme and Traffic Management Plan are to be distributed to the following parties:

Momentum Traffic Control management office

Momentum Traffic Control on site traffic controllers

Company X

Vicroads Metro

Vicroads Traffic Control Center

## **TRAFFIC MANAGEMENT INSTALLATION SEQUENCES**

To ensure a safe transition onto controlled traffic conditions, the following sequence is to be followed by the Traffic Controllers on site.

Set out appropriate advanced warning signage, including covering existing speed signage as per Traffic Management Scheme.

Set out all remaining signage followed by implementation of work site.

The site supervisor and Traffic Controller in charge are to monitor signage and devices and maintain the site as per the plan.

Removal of the traffic management scheme is to be carried out the reverse order to which it was set up. The supervisor is to record the order and times which the signage and devices are removed from the work zone.

## **TRAFFIC CONTROL PERSONAL**

Employees of Momentum Traffic Control are trained and certified to carry out the works as per Vicroads standards of traffic management. All traffic controllers at a minimum must have attained RIIOHS205A with the supervisor holding RIIOHS302A.

Momentum Traffic Control aims to have a qualified level 2 first aider on site.

All momentum traffic controllers have attained at a minimum the Victorian construction induction card.

All works carried out are in accordance with AS 1742.3-2009 and Vicroads Code of Practice.

All Traffic Controllers are to be properly attired to meet Vicroads standard and all site PPE requirements to assist alert drivers and site plant of their presence on the roadway and within the work zone.